

# Provider Access Policy Statement

## Horringer Court Middle School



<b>Approved by:</b>	<b>Mrs C Field</b>	<b>Date:</b> 7/06/21
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<b>Last reviewed on:</b>	<b>June 2021</b>
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### 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- › Procedures in relation to requests for access
- › The grounds for granting and refusing requests for access
- › Details of premises or facilities to be provided to a person who is given access

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

### 3. Student entitlement

All students in years 7 & 8 at Horringer Court Middle School are entitled to:

- › Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- › Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- › Understand how to make applications for the full range of academic and technical courses

### 4. Management of provider access requests

#### 4.1 Procedure

A provider wishing to request access should contact Mrs Rachel Rossiter, Assistant Head.

Contact details;

Phone 01284 75562

Email [Rossiter@buryedu.org](mailto:Rossiter@buryedu.org)

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## 4.2 Opportunities for access

A number of events, integrated into the schools careers/PSHE programme will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. If needed virtual events will take place during Covid 19 restrictions.

Please speak with Rachel Rossiter to identify the most suitable opportunity for you.

A provider wishing to request access should contact Mrs Rachel Rossiter, Assistant Head.

Contact details;

Phone 01284 75562 Email [Rrossiter@buryedu.org](mailto:Rrossiter@buryedu.org)

## 4.3 Safeguarding

Our safeguarding and child protection policies outline the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

## 4.4 Premises and facilities

The school will make the main Hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. Access is agreed in advance of the visit with Rachel Rossiter.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Rachel Rossiter to be displayed in the Library. The library is available to all students at lunch times

## 5. Links to other policies

- › Safeguarding policy
- › Child protection policy
- › Careers guidance policy

## 6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Mrs Rachel Rossiter, Assistant Head.

This policy will be reviewed by the governing body on an annual basis.

At every review, the policy will be approved by the governing board.